









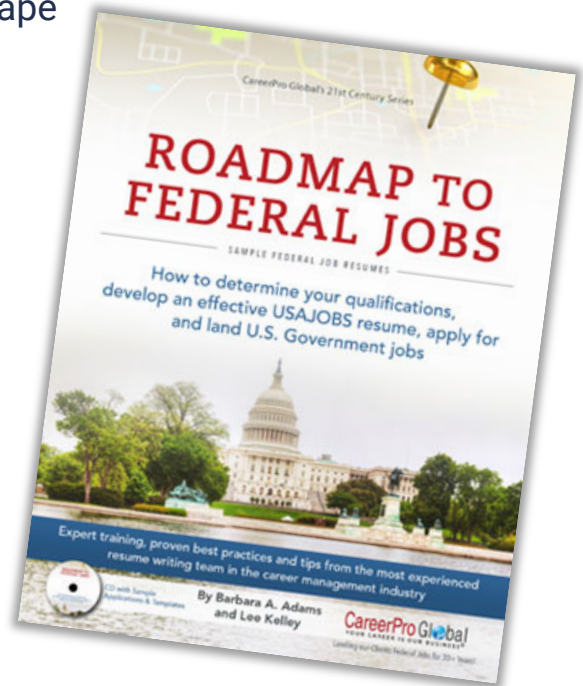
COURSE OVERVIEW

Do you want to better understand the federal landscape and application process, but you're confused and overwhelmed by the massive amount of jobs and application requirements? If so, this self-paced online course is for you! Our Roadmap to Federal Jobs process is founded on 30 years of experience as an industry leader, as well as the many best practices and tools we have developed while assisting over 60K customers!

Roadmap To Federal Jobs Outline

Introduction - Understanding the federal landscape

-  1 Selecting a starting point/job
-  2 Determining your qualifications for a specific job
-  3 Developing an effective federal resume
-  4 KSAs and occupational questionnaires
-  5 Applying for the job and follow up
-  6 Preparing for the Interview
-  7 Special guidance for military personnel, veterans, and spouses
-  8 The Senior Executive Service (SES)



TRAINING OBJECTIVES

To enhance job seekers' understanding of the federal employment landscape in the 21st century and empower them to find and interpret vacancy announcements, determine their qualifications, and develop effective application materials. The course will also include several resume samples; templates; a Knowledge, Skills, and Abilities (KSA) worksheet; and knowledge checks to ensure students understand the material.